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Club Rules & Bylaws FOR ALL MEMBERS

**THIS DOCUMENT OUTLINES SOME OF THE THINGS
YOU WILL NEED TO KNOW TO OBTAIN AND HOLD A
CLUB MEMBERSHIP AT EASTERN STATES SPEEDWAY.**

Eastern States Speedway 1995 Inc.
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MEMBERSHIP

The club has three different levels of membership.

Full Financial Member – Drivers must have this level of membership to allow them to obtain an SNZ licence, which entitles them to full voting and speaking rights at all meetings.

Social Member – The Club requires all people in the pits to be members of the club, a cheaper membership was introduced for pit crew and supporters, and it does however still offer full voting and speaking rights at all meetings.

Volunteer Member – The Club requires all people in the pits to be members, a token membership was introduced for volunteers. Volunteer members have no speaking or voting rights at meetings.

MEMBERSHIP OF EASTERN STATES SPEEDWAY

Once we receive your completed club membership form, your application will go before our committee to be confirmed. This can take up to a month.

Probationary Membership

All new members will be on a standard one-year probation unless the committee decides on a longer term on an individual case by case basis. Any member suspended will also be reinstated as a probationary member at the end of suspension period and all probationary membership conditions will apply. Any member on probation can have their membership terminated if there is a serious case of misconduct for breaching the club rules and constitution. Any membership so terminated will have the right to appeal the decision and if need be take the matter to a general meeting.

You will not be able to obtain your Speedway New Zealand licence without your club membership. After approximately 60 percent of the race season has passed new members may join for a lesser fee set by the committee. Each August you will be invoiced for the next season's membership, if this is not paid by December then your membership will be deemed to have ceased and you will have to reapply for membership. As a member of Eastern States Speedway you are governed by the club constitution. It is your responsibility to be familiar with this document, this is available on the Incorporated Societies website and also the Eastern States Speedway website, if you are not able to view on either of these then please request a copy from the club.

CLUB CONTACTS

Found on our club website: www.easternstatesspeedway.net.nz

ARRIVING AT EASTERN STATES

When arriving at the track the DRIVER and ONE pit crew will be admitted free of charge, you must have your membership card with you or you will pay for all pit crew. All others in the tow vehicle will pay a fee set by the committee and is relevant to their status i.e. student, member, non-member or other. You will also be required to pay a fee towards the ambulance cost as you come through the gate, currently that is \$15.00 per meeting per car.

If you are a volunteer of the club you will be required to be at the track at a set time. As you enter the pit gate there will be a sign-in sheet for you to sign. You will also be required to read and sign the Health and Safety manual of the club. Please ensure you are aware who you report to at the track.

APPEARING AT EASTERN STATES SPEEDWAY

The pit gates will open at approximately 2.00pm. You must have your race vehicle checked at least 1 hour before racing starts. Once you have had your race vehicle checked you will go to the Officials shed where you must present to the Steward: your overalls, footwear, helmet gloves and any other safety clothing / gear your class requires. YOU will also have your SNZ licence (with current photo of you) and your logbook (with current photo of your car) for the steward or his/her assistant to sign.

DRIVERS BRIEFING

The drivers briefing will normally be held approximately $\frac{3}{4}$ of an hour prior to the start of the meeting. Every driver must attend drivers briefing. If you do not attend the drivers briefing you will not be able to race that night. The object of the drivers briefing is to inform the drivers of what is happening that night. If we have any visiting officials you will be introduced to them. If you have any general questions about the race meeting, this is the time to ask.

UNAVAILABILITY

If you are unable to attend a meeting you MUST let your Class Rep or Club Captain know by the Monday prior to that meeting. In unusual circumstances a phone call to either of these people during the week is fine.

As a driver you are obligated to let the club know under your licence agreement with Speedway New Zealand if you are unable to race. It is really hard to organise a race meeting and put on a good show for the public if the committee is not made aware of who will be racing and who will not.

As a volunteer you are vital to the running of a good efficient race meeting. If you can't attend any race meeting please let the Volunteer Co-ordinator know so we can organise someone to replace you for the night.

MENTOR PROGRAM

When you first become a driver you will be required to complete the mentor program. The full details of this will be provided by the club mentor and SNZ Officials. At Eastern States we run a club-rule for contact classes when they have a competitor on the mentor program. Mentor drivers are required to run a flag on the back of their car in the streetstock, stockcar and superstock classes. Other competitors are not allowed to make intentional contact with cars running a flag, until such time as the Mentor driver makes contact with them intentionally. This is only in place for as long as the driver is on the mentor program. If an existing driver fails to adhere to this rule it is considered serious mis-conduct.

YOUTH MINISTOCKS

To register and race as a youth ministock driver at Eastern States Speedway you will be required to read and agree to our "Black and White" Book. You can request a copy from the Class rep

RACING OUT OF TOWN

You will be required to get clearance from the ESS Club before you can race at another track on the same day as we are racing. It is your responsibility to get clearance. When you arrive at the out-of-town track you must present the clearance to the Steward. The rule is No Clearance, No Race. If you say you are going to attend a meeting at another track, and then cannot, you must phone the Promoter of that track and let them know, as you will not be able to race back at ESS without a clearance from the away track, releasing you to race at ESS.

CANCELLATIONS

Will be broadcast through The Rock, The Edge and The Sound and More FM as well as being notified on the website and on the Eastern States Facebook page.

RACING NUMBERS

To obtain your racing number contact the Club Captain to make sure the number is available. While you are a financial member of Eastern States Speedway this number belongs to you. If you cease to be a financial member you forfeit your right to run this number. There are rules set out by Speedway New Zealand on the minimum size and colour of numbers which can be found in the rulebook.

YOUR RACE CAR

Your car will, of course, comply with all relevant rules and regulations set out in the Speedway New Zealand Rule Book and any additions, alterations, amendments or deletions. All club members must have their race cars vehicle checked 1 hour before racing. When you present your car for vehicle checking, it will have been washed from the previous meeting, and look respectable. The sign writing and/or graphics will not be offensive to the general public. Remember, we offer family entertainment.

Management will deal with any offensive or objectionable material. Any objectionable material will have to be removed before your race car can appear on the track. What is considered objectionable is at the discretion of the committee and their decision is final.

PITCREW

Like your race car, each meeting you and your pit crew will appear at the track looking tidy and respectable. Your pit crew is your responsibility. They must be wearing clean long sleeved, full length overalls or a recognisable team uniform at all times when they are in the pits. The committee has been flexible in allowing other "appropriate clothing", but this maybe restricted to team uniform or overalls at anytime. Your pit crew will not be under 12 years of age. At no time will your crew, friends, family, supporters etc be seen wearing jandals, or open toed footwear in the pits. Offensive language or behaviour by you, your pit crew or your supporters will not be tolerated and will be dealt with by management. Your pit crew have to get armbands so they can return to the pit area should they leave. Armbands come free with a pitcrew (social) membership, alternatively for none club members they cost \$10.00 each per night. This is deemed to be a day membership with the club, those purchasing armbands will be registered with a car and the driver of that car is also responsible for the actions of their "day" pitcrew.

CHILD INDEMNITY

Eastern States Speedway has a child indemnity policy, any child under the age of 12 will require to be signed in by the driver to receive their arm band and must be wearing a high vis vest for the duration of the meeting, or they will not be allowed to remain in the pits whilst racing is on. Please fill in our online form found on our website, more info, downloads, "pit policy for children".

PARKING IN PITS

All classes have designated areas and must park in the appropriate place. Only tow vehicles, trailers and race vehicles are allowed in the pits during race meetings. You must know your grid position before arriving at the Dummy Grid and not hold up the racing trying to figure it out once there. Otherwise you may be too late to get on the track. You should also know the number of the car you should be behind. If that number is not on the back of the car in front of you, chances are you are in the wrong place.

SPEED IN THE PITS

Speed in the pits must be kept to a minimum at all times. There are a number of people working and walking in the area. Any speeding or dangerous driving (determined by the committee) in the pits will result in the driver being fined \$50.00 by the committee. This will be payable before the driver can race at the following race meeting. Repeat offences will force the committee to look to the misconduct clauses as we must ensure the safety of everyone at the track. The decision of the committee is final.

SPEED ON THE INFIELD

Speed on the infield must be kept to a minimum at all times. There are a number of people working in the area. Any speeding (determined by the committee) on the infield, including donuts, will result in the driver being fined \$50.00 by the committee. This will be payable before the driver can race at the following race meeting. Repeat offences will force the committee to look to the misconduct clauses as we must ensure the safety of everyone at the track. The decision of the committee is final.

PIT BOARDS

Located in the pits, where your car gets vehicle checked, are the Pit Boards. Please ensure you know where on the dummy grid (and track) you should be. If you don't know or don't understand ask the race coordinator. Be ready to race when your grade is called for by the Pit Marshall. Remember, if you are not there by the time the cars leave the pits to go onto the track, the gates will be closed and you will not be able to compete in that race.

The other Pit Boards will contain your finishing positions. These will be posted as soon as possible after the lap scorers have completed their continuity check. If you wish to dispute your finishing position please contact your Class Rep, immediately. You have 10 minutes after the results have been posted to protest. The time the results are posted will be written directly under the results.

THE SOCIAL SIDE OF RACING

Our clubrooms are licenced and offer a full range of refreshments. Because we hold a liquor licence, you are unable to bring your own alcohol into the clubrooms. Our bar prices are comparable to that of a Public Bar. Food will be available after the meeting from the clubrooms. The clubrooms are open to all members and we encourage all drivers, pit crew and volunteers to enjoy a drink and something to eat after each race meeting.

SPEEDWAY NEW ZEALAND RULE BOOKS

When you obtain an SNZ licence you will be issued with a rulebook. If you need another copy of this there is a charge. Any additions, alterations or deletions to any rules will be sent to all licenced drivers in the affected grade. Please check that your licence states the correct grade that you primarily race in. Please check the SNZ website regularly to ensure you are up to date with any rule changes.

RACE MEETING

Race meetings are held under Speedway New Zealand rules. The steward is the person in control in a supervisory capacity. During a race the referee is in control. If you have any problems, your Class Rep is the mediator. No official should be speaking to you without your Rep present, see your rep first. The running of the actual racing is a Speedway New Zealand affair, and has nothing to do with the club. These are two totally separate identities. Eastern States Speedway is the promotor of the meeting, not running the racing. Any problems see the Club Captain.

VOLUNTEERS

Our volunteers are the heart of our club. They give up their time so that we can go racing. Respect them. Any abuse of a volunteer will not be tolerated and will be deemed as serious misconduct.

COMMITTEE MEMBERS

Each committee member has an area for which they are responsible, they should be contacted if you have an issue that falls within their area. This can be done via your class rep who will have monthly meetings with the club captain or direct to the person concerned. Who is in charge of what area can be found on the Website or Facebook Page. Should you ring a committee member about a matter we ask that you give them the opportunity to deal with the matter rather than contact other committee members as well. Committee members have a lot of issues to deal with and would prefer contact to be in writing, by mail or email where possible, if you wish to have something brought up at a committee meeting on your behalf.

- **Tender Staff**
This includes Security Staff, Crowd Gate Staff, Ambulance and the Commentator.
- **Administration and Financial**
This includes membership, correspondence, meetings, financial matters.
- **Volunteer Staff**
This includes Flagman, Breakdown crew, Push vehicles, Gate Staff Pit, Dummy Grid, Track Gate Staff, Lap Scorers, Safety Van and Crew and the Pit Marshall.
- **Social**
This includes Bar, Social Functions and Prize Giving.
- **Sponsors Signage and Advertising**
This includes stadium signs and programme advertising.
- **Maintenance Track**
This includes clubrooms, all water systems, toilet blocks /septic tanks, all arena seating, drivers' areas, track lights, overhead and traffic lights, fences (track and boundary), car park, pole line and infield.
- **Maintenance Equipment**
This includes tow trucks, track vehicles, tractor, water truck, grader and all tractor implements.
- **Health and Safety**
This includes all hazards and accident reports.
- **Club Captain**
Should a competitor or volunteer wish to question anything or raise any concerns it will be directed to the Club Captain.
- **Promotions and Marketing**
Organisation of race meetings and promotions of the club.
If you are a Driver your first port of call should always be your Class Rep, they will then advise you of the best course of action or deal with issues on your behalf. If you feel you are not being heard or that an issue or portfolio is not being dealt with correctly then the President is the best person to speak to. No Driver, official or volunteer should feel unheard or unimportant or ever be abused. So please if there is an issue tell someone so that it can be fixed. If the committee is not aware they can't help.

MISCONDUCT

A driver is responsible for the behaviour of their pit crew as per SNZ regulations. Any unacceptable behaviour can be reported to Speedway New Zealand and may result in a fine / stand down of the driver.

As a member of Eastern States Speedway you are expected to behave in an acceptable manner. Should a member, or any other person, make a complaint alleging that a member has acted in breach of the club rules or constitution, the committee must initiate action to deal with the complaint.

Letters will be written to all involved within 10 days of the incident, asking for explanations. Failure to reply to a request for an explanation from the committee, within the time frame stated in the request, will result in the membership being suspended until an explanation is received. A committee meeting will be held and those involved may be asked to attend. Members may be suspended pending an investigation for anything the committee warrants as serious misconduct.

The committee reserves the right to make one or more of the following orders:

- a. That such Member be expelled from the club (through general meeting of the members).
- b. That such Member be suspended for any period.
- c. That such Member be reprimanded or admonished.
- d. That such Member pay a fine to the club.
- e. That such Member be warned that the behaviour not be repeated.
- f. That such Member be put on probation (probationary member) for any length of time as deemed suitable by committee.

Any disciplinary action will be notified to the member within 10 days of the committee meeting being held. Any person suspended will automatically be reinstated as a probationary member at the end of the suspension period.

DRINKING AND DRUGS

There will be no alcohol in the facilities before or during a race meeting. Any driver or pit crew found to be drinking before or during the race meeting will be severely dealt with.

Drugs will not be tolerated on the premises at any time. Failing to submit to any form of drug or alcohol testing will be taken as an admission of guilt.

SMOKING

For health reasons there is no smoking in the pit area. You can smoke in the viewing area beside the tower and the pit crew viewing area in the pits.

BECOMING A COMMITTEE MEMBER

Any member of the club can become a committee member. If you would like to become involved in the running of the club, it is as simple as being nominated by two members of the club when forms and AGM information is sent out in April. All nominations received are voted on at the AGM.